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NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held in Moor Allerton Sports & Social Club,. Stonegate Road, Leeds, LS17 6EL
on
Monday, 10th September, 2007 at 4.00 pm

MEMBERSHIP

Councillors

J Dowson	-	Chapel Allerton
S Hamilton	-	Chapel Allerton
M Rafique	-	Chapel Allerton
R Harker	-	Moortown
M Harris	-	Moortown
B Lancaster	-	Moortown
V Kendall	-	Roundhay
M Lobley	-	Roundhay
P Wadsworth	-	Roundhay

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES</p>	

Item No	Ward	Item Not Open		Page No
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 25 June 2007.</p>	1 - 8
8			<p>YOUTH SERVICE REPORT</p> <p>To receive and consider the attached report of the Director of Children's Services.</p> <p>Time – 15 Mins (Executive Function)</p>	9 - 20
9			<p>CONSERVATION AREA REVIEWS</p> <p>To receive and consider the attached report of the Director of City Development and Director of Environment and Neighbourhoods.</p> <p>Time – 15 Mins (Executive Function)</p>	21 - 30
10			<p>WEST YORKSHIRE POLICE COMMUNITY CONTACT POINTS</p> <p>To receive and consider the attached report of the Chief Community Safety Officer.</p> <p>Time – 10 Mins (Council Function)</p>	31 - 40

Item No	Ward	Item Not Open		Page No
11			<p>CO-OPTED REPRESENTATIVES</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 10 Mins (Executive Function)</p>	41 - 44
12			<p>FUNDING ADVICE FOR VOLUNTARY ORGANISATIONS</p> <p>To receive and consider the attached report of the North East Area Manager</p> <p>Time – 10 Mins (Executive Function)</p>	45 - 48
13			<p>2007/08 WELL-BEING FUND</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 10 Mins (Executive Function)</p>	49 - 56
14			<p>NORTH EAST DISTRICT PARTNERSHIP UPDATE</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 10 Mins (Executive Function)</p>	57 - 58
15			<p>ACTIONS AND ACHIEVEMENTS</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 5 Mins (Executive Function)</p>	59 - 64
16			<p>AREA COMMITTEE WORKING GROUPS REPORT</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 5 Mins (Executive Function)</p>	65 - 66

Item No	Ward	Item Not Open		Page No
			MAP OF TODAY'S VENUE Moor Allerton Sports & Social Club, Stonegate Road, LS17 6EL	

Agenda Item 7

NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 25TH JUNE, 2007

PRESENT: Councillor M Lobley in the Chair

Councillors S Hamilton, R Harker,
V Kendall, B Lancaster, M Rafique and
P Wadsworth

1 Election of Chair

The Chief Democratic Services Officer submitted a report explaining the arrangements for the annual selection of the Chair of the Area Committee.

In accordance with the agreed procedure, the Chief Democratic Services Officer reported that nominations for the Chair had been received on behalf of Councillors Dowson and Lobley and Members were asked to take a formal vote.

RESOLVED –

That following an overall majority of votes cast by those Elected Members present at the meeting eligible to vote, Councillor Matthew Lobley be elected Chair of the North East (Inner) Area Committee for the 2007/08 Municipal Year.

2 Declaration of Interests

Councillor Lancaster declared a personal interest in item 16, 2007/08 Well-Being Fund due to her membership of Moor Allerton Sports and Social Club.

Councillor Wadsworth declared a personal interest in item 11, Political Nominations to ALMO Area Panels due to his position as Board Member of the East North East ALMO.

3 Apologies

Apologies for absence were submitted on behalf of Councillors Dowson and Harris.

4 Open Forum

In accordance with the powers outlined in the Area Committee Procedure rules for members of the public to make representations or to ask questions within the terms of reference of Area Committees, Irene Wyatt addressed the meeting. She referred to the old CIT meetings which had provision for public

involvement on the Committee and asked whether there was a way forward for regular representation for voluntary groups or members of the public.

It was reported that the Open Forum was always available for anyone to come along to the Area Committee meetings to ask questions or make representations and that Area Committees had the powers to appoint co-opted members. The Area Manager agreed to submit a report to the September of the Area Committee regarding the C-opted Members.

5 Minutes

RESOLVED – That the minutes of the meeting held on 26th March 2007 be confirmed as a correct record subject to the following amendment:

Minute no 83, IMPaCT Neighbourhood Improvement Plan, final paragraph – the wording ‘a decision of the Planning Inspectorate’ be changed to read ‘refusal by Plans Panels’.

6 Appointments to Outside Bodies

The Chief Democratic Services Officer submitted a report and appendices outlining the Committee’s role in relation to its Elected Member appointments to community and local engagement category appointments to outside bodies which had been delegated to the Area Committee to decide.

RESOLVED –

That the following appointments to Outside Bodies to be made by the Area Committee for the 2007/08 Municipal Year:

Community Action for Roundhay Elderly
Chapeltown Citizens Advice Bureaux

Councillor V Kendall
Council S Hamilton

(Councillor Lobley declared a personal and prejudicial interest during the discussion and voting for the position on Community Action for Roundhay Elderly as he is Chair of that organisation. Councillor Lancaster was elected as Chair during this period).

7 Parks & Countryside Update Report

The Chief Recreation Officer submitted a report which informed the Committee of a presentation which would give an update on the following issues concerning Parks and Countrysides:

- The work of the service generally, including updates on quality assessments, satisfaction survey etc
- The work of the service within the area, including area specific updates on projects, quality assessments, satisfaction survey etc, and
- Plans and aspirations for the area.

The Chair welcomed Kris Nenadic and Simon Frosdick to the meeting to give the Area Committee an update on Parks and Countryside across Leeds and particularly in the Inner East Area.

The presentation initially focussed on changes to parks since 1988. The Committee was informed that there had been a shift from the tradition of parks been maintained by a set of keepers to having reduced services provided by roving teams. Along with a reduction in staff, a less skilled workforce and a dumbing down of horticultural standards this had led to parks falling into disrepair. Big issues identified on a national and local basis included an ageing workforce, loss of skills, low profiles, lack of capital investment and revenue spend and other resources pressures.

In response to problems that had grown over a number of years, Leeds had begun to develop staff, run volunteer schemes and work in partnership to improve parks across Leeds. Leeds was one of the first authorities to sign up to the Parkforce Initiative which aimed to get gardeners back into parks and had recently appointed its first apprentice gardeners for twenty years. The Parks and Green Spaces Strategy had been developed which set out the vision and key priorities up to 2020.

Members were informed of household surveys that had been conducted which assessed the number of visitors to parks, the reasons for visiting, methods of transport to and from parks and satisfaction levels. This information was used for Green Flag assessments, performance indicators, service planning and to support funding bids. Leeds currently had 5 Green Flag parks and 10 Leeds Quality Parks, with a target of all 73 parks in Leeds to meet the Quality Parks standard by 2020.

The presentation also gave more detailed information on the household survey for information gathered in the North East Inner Area. Members were also informed of the following work, planned work and aspirations for the North East Inner Area:

- Current work in the North East Inner Area
- Potternewton Park – Completion of Phase 2 of the ‘Garden in the Park’ project.
- Gledhow Valley Woods – Footpath improvements with Friends of Gledhow Valley Woods
- Parkside Meanwood Allotments – Proposed extension and evaluated planning application to be submitted 2007/08
- Roundhay Allotments – Extension approved
- Stonegate Road Allotments – New gates installed
- Roundhay Park – Interim catering facilities established to cover temporary loss of the Lakeside Café

- Planned work in the North East Inner Area
- Gledhow Lake – Water safety improvements
- Chapel Allerton park – Tennis court refurbishment

- Stonegate Road Playing Fields – Drainage to sports pitches
- Wykebeck Woods – Footpath and bridge improvements
- North Park Avenue Allotments – fencing and drainage priced project due 2007/08
- Gledhow School – Evaluate use of site for allotments
- Apsirations for the North East Inner Area
- Chapel Allerton Park – Installation of perimeter fencing to prevent vehicle entry
- Potternewton Park – Refurbishment of play area, resurfacing of footpaths and ball stop fencing to MUGA
- Gledhow Valley Woods – HLF project for major refurbishment
- On-site (Parkforce) gardeners in all community parks
- All community parks achieve the LQP standard

In response to a question of why Meanwood Park was not included in the presentation, it was reported that although part of the park fell within the Inner North East Area, the operational team that covered it did not. It was agreed to supply further information on Meanwood Park. Further issues discussed included the role of 'Friends of Parks' groups and the possibility of work placements for young people from the Inner North East Area.

RESOLVED – That the report and presentation be noted.

8 Political Nominations to ALMO Area Panels

The Strategic Landlord submitted a report which requested the nomination of Elected Members to the Area Panels of the East North East ALMO Board. Members were reminded of the ALMO review which reduced the number of ALMOs and of the Area Panels that had been created and would cover the Inner North East area.

Simeon Perry, Strategic Landlord Officer attended the meeting. He advised Members on the terms of reference for the Area Panels and anticipated that the Panels would probably meet on a bi-monthly basis. Two Elected Members who were not part of the main East North East ALMO Board were required to be nominated to the Area Panel.

As four Members were proposed for nomination for the Area Panel it was agreed to have a ballot to elect two Members.

RESOLVED – That Councillors V Kendall and B Lancaster be appointed to the ALMO Area Panel for Inner North East Leeds.

9 Community Engagement Report

The North East Area Manager submitted a report which outlined proposals for community engagement and described how the Area Committee would engage and involve the community and local residents.

The report detailed existing and proposed arrangements and Members discussed different methods of community engagement. A timetable of engagement activities was detailed in the report along with an appendix which described the various methods for community engagement.

RESOLVED – That the community engagement framework for 2007/08 be approved.

10 Grant & Fundraising Advice Worker Evaluation Report

The North East Area manager submitted a report which provided the Area Committee with an evaluation of the Grant & Funding Advice Worker Post, which had been funded through the Well-Being fund. The report provided a summary of the groups assisted, funding raised and an evaluation of the effectiveness of the post against the original objectives of the project.

It was reported that the Grant & Funding Advice worker had left their post in April and as part of the evaluation, Members were asked to consider whether the post should be continued.

Issues discussed regarding the Grant & Fundraising Advice Worker post included the following:

- The provision of business planning advice
- The encouragement of organisations to move away from reliance on grants and to form social enterprises
- How support could be continued without the post – it was reported that there were some alternative local resources available.

RESOLVED –

- (a) That the report be noted
- (b) That following evaluation of the Grant and Funding Advice worker post, the recommendation to not continue funding for the 3 day a week post be supported.

11 Alleys and Ginnels Report

The report of the North East Area Manager provided the Area Committee with an updated list of alleys and ginnels which, in consultation with Members, had been identified as areas of concern. It also provided an update on expenditure set aside from the Well-Being Fund for work on Alleys and Ginnels.

The report suggested that work could be progressed by beginning work on the top priority ginnel or alley in each ward as detailed in the priority lists. An appendix to the report detailed the alleys and ginnels along with their associated concerns.

RESOLVED – That the report be noted and the recommendation outlined in paragraph 4 of the report be agreed.

12 Area Functions Schedule 2007/08

The North East Area Manager submitted a report which provided Members with a copy of the Area Function Schedules that were presented to the Executive Board on 16 May 2007. It also contained city wide budget information for each delegated function and budget information at area level.

Members attention was brought to appendix 2 of the report which detailed the Area Function Schedules.

RESOLVED – That the report and schedules be noted.

13 2007/08 Well-Being Fund

The North East Area Manager submitted a report which detailed projects commissioned since the last meeting of the Area Committee along with recommendations of the Well-Being Fund Working Group on new project applications that had been received.

RESOLVED –

- 1) That the following decisions be made in respect of 2007/08 Well-Being allocations – revenue:

Commissioned Projects:

- (i) Youth Service Activities – Approved - £17,400
- (ii) REEMAP Making the Difference Programme – Approved - £15,000
- (iii) Tree Management Plan for Roundhay – Approved - £7,800
- (iv) Summer Sports Activities – Approved - £8,735

Non Commissioned Projects

- (i) Environmental Summer Play Scheme – Approved - £7,800
- (ii) Community Fair & Capacity Building Project – Approved - £2,500

- 2) That the process for approving ward based projects be approved
- 3) That the following decisions be made in respect of 2007/08 Well-Being allocations – ward based projects:

Chapel Allerton

- (i) Yorkshire Gold – Approved - £2,500

- 4) That the following decisions be made in respect of 2007/08 Well-Being allocations – capital:
- (i) Moor Allerton Sports & Social Club car park improvement works – Approved - £12,000
 - (ii) Room for All – Lidgett Park Methodist Church – Approved - £7,000
 - (iii) Roundhenigans Sports Association kitchen upgrade – Approved - £2,544
 - (iv) Deen Youth Project – approved - £8,000

(Councillor Hamilton abstained from the voting on the application for car park improvements at Moor Allerton Sports & Social Club)

14 North East District Partnership Update

The North East Area Manager submitted a report which provided Members with a summary of recent actions and achievements of the North East District partnership.

Members attention was brought to the Executive Board meeting of the District Partnership held on 27 April and the Committee was given an update on the possible re-use of the Miles Hill school site. Further issues raised included the District Partnership conference and the ongoing changes following the restructure of the Police, PCT's, ALMO's and Adult and Children's Services.

RESOLVED – That the recent actions and achievements be noted.

15 Area Delivery Plan 2007/08 Quarter 1 Progress Report

The North East Area Manager submitted a report which provided Members with an update on actions in the Area Delivery Plan during Quarter 1 (April-June 2007). Issues highlighted in the report included gating orders for Carrholm and Wensley Green, improvements to Meanwood shopping areas, the Oakwood regeneration scheme, community engagement in the IMPaCT area and the opening of Woodland Mount pocket park.

RESOLVED – That the report be noted.

16 Dates, Times and Venues of Future Meetings

Monday 10 September 2007, 4.00 p.m., Moor Allerton Sports & Social Club
Monday, 15 October 2007, 4.00 p.m., NE City Learning Centre
Monday, 3 December 2007, 4.00 p.m., venue to be confirmed
Monday, 4 February 2008, 4.00 p.m., venue to be confirmed
Monday, 17 March 2008, 4.00 p.m., venue to be confirmed

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Report of the Director of Children's Services

North East (Inner) Area Committee

Date: 10th September 2007

Subject: Youth Service

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report contains the performance data, and commentary for financial year end 2006-07 for the Youth Service delivery for the Inner Management area of Chapel Allerton, Moortown and Roundhay wards and highlights key service issues.

1.0 Main Issues

The performance figures in the table below show that for the Inner Management area the number of young people worked with in the age group of 13-19 yr olds for last year exceeded the target. However, on the learning side; the participation, recorded and accredited outcomes were all slightly under target.

2006-07	REACH (13-19yrs)	PARTICIPATION	RECORDED	ACCREDITED
Actual	1,445	843	314	176
Target	1,395	910	464	229

Targets and Outcomes by ward breakdown

Ward	REACH (Target)	PARTICIPATION (Target)	RECORDED (Target)	ACCREDITED (Target)
Chapel Allerton	(671) 785	(438) 468	(223) 163	(106) 105
Moortown	(334) 293	(218) 162	(111) 73	(52) 34
Roundhay	(390) 367	(254) 213	(130) 78	(71) 37

Key

Reach is the number of different young people worked with during the year

Participation is where a young person has attended 6 or more sessions per quarter, or participated in a focused piece of work such as a residential.

A **recorded outcome** is where a young person has shown progression as a result of youth work.

Accreditation is where a young person completes an activity that results accredited learning.

- 1.1 The data available does not quantify the additional number of 11-12 year old young people that have also been worked with, which previously on average have accounted for an additional 15-20 percent more (i.e. another 250 young people REACH' ed). This is not included in the table.
- 1.2 The figures for Moortown and Roundhay indicate some level of under performance. The service has encountered some real challenges in best delivering a full range of programmes in both wards during the last 18 months. In Moortown the use of the Carr Manor High school for the focus of two previously popular evening youth club sessions has gone. No agreement has been reached on the usage with the school, even under

the extended services remit, for evening, weekend or holiday programmes or activities. The young people of the area have indicated their wish to access out of school activities and the Youth Service is keen to deliver on this. The situation continues to have a detrimental effect on our programmes in Moortown.

1.3 The Youth Services team in Roundhay has been operating without a Senior Youth Worker since the middle of last year. The team has not had enough staff time to deliver the full range of programmes expected and has not had the local management that comes with a full time Senior Youth Worker in post. The reorganisation of the Youth Service this winter will provide the opportunity to address this gap in staffing for the ward.

1.4 The performance data indicates that the Youth Service's team needs to concentrate more on building up and delivering accredited youth work programmes. The recent launch of the Youth Services own accreditation system called the 'Leeds Award' will help youth workers to more easily record the learning and achievements of young people benefiting from the youth programmes and help overall with improving the quality of programmes.

1.5 A new Youth Service quality assurance and IT recording system is to be implemented during the winter called 'Outreach' which will enable Youth Service Managers and Youth Workers to better and more accurately report on the outcomes of youth work and will provide a useful on-going performance information system for use with local Youth Workers and Managers in measuring effectiveness.

1.6 **Young people's survey satisfaction**

The feedback from young people on how good they thought the Youth Services local programmes were was overall very positive.

Fifty per cent of young people rated the programmes as 'excellent', 48 per cent 'good', with only 2 per cent as 'poor' in the Inner area. Regarding suggested improvements most young people felt that they would change 'nothing', although some did mention they would like more weekly sessions and games activities.

1.7 **Youth Opportunities fund**

Two applications to the Leeds Youth Opportunities fund have been successful.

The 'One Step Over' project is an initiative planned by a group of young men in Roundhay keen to develop a skills based soccer programme that involves coaching, health, accreditation and tournaments. This will be delivered over the autumn and winter months with a focus on Roundhay.

The other project is from the group attending the youth programme on the Beckhill estate, Meanwood who have secured funding to deliver a range of accredited programmes including residentials, health education work, motorcycling and improving the kitchen facilities.

2.0 **Well Being funded projects**

2.1 **Youth Development Worker**

The Youth Development Worker update report is attached in appendix 1. A final evaluation report will be presented at the October Area Committee meeting.

2.2 **Holiday Activities programmes 06/07**

The report tabled at the recent Youth Issues working group is attached in appendix 2.

3.0 **Service issues**

3.1 **JAR (Joint Area Review Inspection)**

In early December an Inspection of the Youth Service will take place in conjunction with that of the wider Children Services Directorate. This will involve senior Youth Service staff preparing pre inspection reports, briefing staff and ensuring the service perform to its best. Inspectors will visit several of the programmes in the north east to help make an assessment of the Youth Services overall effectiveness.

3.2 **Dortmund Exchange**

The Youth Service has built close links with youth organisations in Leeds's twin town in Germany; Dortmund. A Youth Exchange has been organised by the Senior Youth Officer to enable a group of 15 young people to participate in a weeks sports and outdoor activities at Herd Farm, alongside 15 young people from Leeds. Five of the young people are from the inner north east area.

It is planned that the Leeds group will be invited to visit Dortmund, hosted by the councils Youth Service, during the Easter holidays next year for the return 'leg'.

3.3 **Leeds Youth Work partnership**

The role of this group is the provision of effective youth services in Leeds by voluntary and statutory sector partners.

The aim is for the partnership to form the basis for a strategic approach to the planning and delivery of youth work in Leeds.

Those agencies from the Leeds Youth Work partnership working in the N East area have been involved in identifying the prioritise to deliver a joint service for 2007/08. This will result in an agreed Youth Work Partnership delivery plan by the end of September for the north east area. Young people are being consulted on their views.

3.4 The Youth Service is keen to develop the Open Door project as a more relevant facility for young people of the Brackenwoods estate. The aim of the project is currently being reviewed by the management committee, following recent changes in the support given by West Yorkshire Police.

3.5 The Leeds and Yorkshire HA in conjunction with the local Youth Workers have drafted costed designs on a Youth and Community facility on the Elmete Wood estate that will provide a much needed building for a gang of youths now regularly seen 'hanging' around the estate with no where to go.

3.6 **Grants**

The Yes Cyber/10-2 Club in Chapeltown and Leeds REACH have both been provided with substantial grants from the local authority to deliver specific programmes of accredited youth work. Yes Cyber is expected to have completed its successful relocation into the Mandela Centre by the end of the summer with a young people's steering group established to look at the development of a programme of activities to establish the centre as a youth hub for Chapeltown.

3.7 Children Leeds North East

With the establishment of Children Leeds and the creation of a Director of Children's Services, a citywide partnership is quickly developing which includes all agencies in Leeds that deal with Children's and Young Peoples issues.

The Youth Service now firmly sits in this new directorate (moving from Learning and Leisure) and at a local level the Senior Youth Officer attends the Children Leeds North East group.

The Youth Service is an integral part of delivering the Children and Young Peoples plan and this will be revised locally through the planning process of the recently established Leeds Youth Work Partnership North East group.

4.0 Recommendations

4.1 The Area Committee is requested to note and comment on the contents of this report.

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Youth Development Work Progress Report – up to 10.08.07

of the half-time 18.5hrs Youth Development Worker



(Project Ref No: INE/05/24/LG)

APPENDIX 1

Volunteers:

- 5 Volunteers completing Introduction to Youth Work course and 2 attended Connexions/Mentoring training.
- Actual volunteers recruited are 25 ; 4 of these have now gained paid employment in youth work. Another 15 potential volunteers were identified but did not complete the full recruitment process.
- Ongoing referrals of potential Volunteers from Voluntary Action Leeds.

Yag-Mag (Mapping Exercise):

- A5 folders have been distributed to various partners and local facilities, e.g. all local schools, libraries, children's centres etc.
- Electronic version available for easy access.
- Publicity through Leeds City Council Youth Service Team talker Newsletter.
- Press release to launch Yag - Mag to be led by Leeds City Council Marketing Team for maximum publicity.

Inner North East Youth Forum:

- CAYA – Chapel Allerton Youth Action now meet regularly (funding secured for activities/events from IMPACT and SSCF). *(For further information contact: Adrian Lee, 07891-271020.)*
- Moortown and Roundhay - youth forum work being developed in conjunction with Carr Manor School as part of the after school activities programme for September.
(For further information contact: Derek Lawrence, 07891-271012.)
- Links formed with other youth participation groups; e.g; School Councils, ROAR, Leeds Youth Council, Inter Faith Forum, Youth Committees etc.

Voluntary Sector Capacity Building:

Actual voluntary agencies supported total 70. Intensive support with the 18 originally targeted with lower level support with the remaining 52 (sign-posting, verbal contact, forwarding information, promotional & publicity etc.)

Youth Development Post Evaluation:

A detailed final evaluation report being prepared for the youth development post to be delivered at the next North East (Inner) Area Committee meeting on 10th September.

Ian Jones

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Leeds Youth Service

Evaluation report on WBF for young peoples holiday activity programmes (July 06 – April 07)

Introduction

The Youth Service had a very good response in terms of attendance and engagement by the young people to most activities on offer. The holiday programmes helped increase participation with the youth services programmes in the area. Youth people learned new skills, had an enjoyable time and participated in new opportunities and challenges.

Method

As well as the immediate benefits of activities (*new opportunities for young people, informal learning through challenging experiences, building self-esteem, crime diversion, enjoying & achieving etc*) the holiday programmes have been successfully used as a medium to build relationships between young people & youth workers.

As a result of this, we have seen an increase in numbers of young people accessing weekly youth provision (eg. at Prince Philip Centre & FSU estimated total 22 extra young people)

In addition, since the end of last summer, 16 young people from Beckhill, Miles Hill & Potternewton estates have since successfully completed PAYP funded OCN accredited course in basic motorcycle mechanics.

Feedback

At tasking meetings last summer & autumn, police praised youth service detached workers and reported a drop in incidents of anti-social behaviour.

Residents groups from Miles Hill & Beckhill praised youth service detached workers and reported a drop in incidents as a result of youth work intervention.

Young peoples feedback to programmes and activities has been very positive through questionnaires and talk back sheets.

Photographs illustrate the value and enjoyment young people gained from the activities.

Outputs/outcomes

Period - Summer 2006

Meanwood estates

12 Activities over a period of 3 weeks, run from bases at Prince Philip Centre, Stainbeck Hall and FSU. Many young people participated in more than one activity.
Total number of young people accessing activities = **56**

Chapel Allerton

24 activities run over 3 weeks from bases at; Mandela Centre, Palace, Islamic Centre, Ramgarhia Centre.
Total number of young people accessing activities = **120**
(breakdown= Islamic Centre 52, Ramgarhia Centre 29, Palace/Mandela 39)

Roundhay

14 activities took place over a 4 week period, targeting current users and young people at risk and those not engaging with the Youth Service, some young people had access to more than one activity.
Total number of young people participating was = **59**

Moortown

13 activities took place over a 4 week period, targeting current users and young people at risk and those not engaging with the Youth Service.
Total number of young people participating was= **28**

Period Oct 06 half-term

Meanwood estates

2 activities took place
Total number of young people accessing activities = **24**

Chapel Allerton

4 activities took place
Total number of young people accessing activities = **36**

Roundhay

3 activities took place
Total number of young people participating = **25**

Moortown

1 activity took place
Total number of young people participating = **14**

Period Feb 07 half-term

Meanwood estates

1 Activity
 Total number of young people participating = **10**

Chapel Allerton

No activities, however at Xmas 2 Activities generating 32 places
 Total number of young people accessing activities = **32**

Roundhay

2 activities took place
 Total number of young people participating = **28**

Moortown

No activities

Period Easter 2007

Meanwood estates

3 Activities took place
 Total number of young people accessing activities = **28**

Chapel Allerton

3 days of activities at Mandela Centre attended by over 150 young people
 Sports & Healthy living activities attended by over **80** young people from across the ward.

Roundhay

2 activities took place

Total of number of young people participating = 26	Meanwood estates	Chapel Allerton	Roundhay	Moortown
Summer 06	56	120	59	28
Oct 06	24	36	25	14
Xmas	N/a	32	N/a	N/a
Feb 07	10	N/a	28	N/a
Easter 07	28	80	26	14

Grand total = 580

Neil Bowden SYO 10/08/07

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Report of the Directors of City Development and Environment and Neighbourhoods

North East (Inner) Area Committee

Date: 10th September 2007

Subject: Conservation Area Reviews

<p>Electoral Wards Affected: All</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>
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Executive Summary

The report provides information about Conservation Areas and recommends an approach to Conservation Area reviews.

Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. One of the areas identified by the Executive Board that they would like Area Committees to consider when deciding how to spend this extra money was on carrying out Conservation Area Reviews.

The report provides information about Conservation Areas and notes that Leeds now has 64 Conservation Areas but so far only 5 of these have up-to-date appraisals.

It is suggested that the Committee considers allocating an amount from this year's well being allocation (estimate of £15,000 per Conservation Area review at this stage) to support a review of a Conservation Area. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which follows planning guidance.

1.0 Purpose Of This Report

The report provides information about Conservation Areas and recommends an approach to Conservation Area reviews.

2.0 Background Information

- 2.1 Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. One of the areas identified by the Executive Board that they would like Area Committees to consider when deciding how to spend this extra money was on carrying out Conservation Area Reviews. This is a Best Value/Comprehensive Performance Assessment indicator for the Council. Executive Board would like to make progress in this area and feel there is an opportunity for the Area Committees to influence how this work goes forward.
- 2.2 A Conservation Area for this purpose is one designated by a local authority under the Planning (Listed Buildings & Conservation Areas) Act 1990. The Act defines it as “an area of special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance”.
- 2.3 Central government policy is set out in Planning Policy Guidance Note 15 (PPG 15). The government expects local authorities to review “from time to time” which areas it has chosen to be Conservation Areas and to bring forward ideas for their conservation through appraisals/management plans. Designating and reviewing Conservation Areas is a planning function carried out by the Sustainable Development Unit (SDU) in City Development.
- 2.4 Leeds now has 64 Conservation Areas but so far only 5 of these have up-to-date appraisals. The requirement for current appraisals has become a Key Performance Indicator under the Best Value/Comprehensive Performance Assessment. Although national targets are yet to be set, a poor performance in this area of work could clearly lead to loss of future government funding support. It may also lead to a number of out dated Conservation Area appraisal documents over time if action is not taken to do further reviews.

3.0 Main Issues

- 3.1 City Development have developed a modified version of the appraisal and management plan system outlined in PPG15 and set out in English Heritage Guidance. Normally the management proposals are incorporated into the appraisal rather than being published separately. Three principles are followed.
- an appraisal must also include a review of a Conservation Area’s boundaries as these are inevitably out-of-date as notions of what is worth conserving change over time.
 - the local community must be involved in the process to ensure that there is support for the appraisal and that it can be treated as a “material consideration” in the planning system.
 - the published appraisal should be to a common format which is short, practical and available on the web.

- 3.2 The whole process takes about 15 weeks per area on average. Work can be divided into three areas:
- Professional – management and survey/analysis/appraisal writing
 - Graphical/IT – preparing documents, exhibition and publicity material, web publishing
 - Admin/logistical – progress chasing, leafleting, meeting.
- 3.3 Some of the steps could be handled in-house by the SDU (through temporary posts and with possible help from Area Management with local contacts and consultation) but the piloting through the planning system can be done only by SDU. The meat of the work could be done by either SDU (again through temporary posts) or by consultants.
- 3.4 As part of the City Centre Area Action Plan in the Leeds Development Framework, the 10 Conservation Areas in and around the city centre (UDP boundary) are currently under review as part of a characterisation project being developed with English Heritage and part-funded by them. The work is being done by Jacobs under the Strategic Design Alliance. This GIS-based project aims to give a better understanding of the character areas which make up the city centre and from this to review and appraise the Conservation Areas there. This has the benefit of rooting the Conservation Areas in their wider area. It also brings economies of scale in reviewing the Conservation Areas in a batch. This is suggested as a useful model for the rest of the City.
- 3.5 Where communities have already undertaken conservation area studies these can be picked up and used where appropriate. For the majority however no recent work has been done and it would be more practical to set up a team to carry out around 10 reviews in an overlapping rolling programme which will require careful timetabling. This would aim to deliver in approximately 12 months a consistent set of appraisals embedded in GIS.
- 3.6 Based on recent experience an indicative cost for 10 scattered Conservation Area Reviews (one per Committee area) would amount to about £100k for professional work. To this would need to be added £50k for additional SDU project management giving a total of £150k. If more than 10 reviews took place there might be further economies of scale.

4.0 Proposals

- 4.1 Attached to this report are two appendices. The first is a map which shows the 64 designated Conservation Areas and Area Committee boundaries. The second appendix is a table highlighting the Conservation Areas in each Committee's area.
- 4.2 It is suggested that the Committee considers allocating an amount from this year's well being allocation (estimate of £15,000 per Conservation Area review at this stage) to support a review of a Conservation Area. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which follows planning guidance. Once the details about the number of reviews to be supported has been collated this will enable officers to put

together a programme and finalise the financial contributions required from each of the Committees.

- 4.3 It is recognised that the number of Conservation Areas varies across the different Area Committee areas. In some areas Members may wish to progress more than one review and this may be feasible but will depend on capacity within SDU to progress a large number of reviews in a rolling programme. If the Committee wants to put forward more than one area for review it is suggested that a priority is given to them if possible to assist with programming of work.
- 4.4 In terms of selecting which area(s) to review at this time, the Committee might wish to consider those Conservation Areas which:
- Are subject to the most development pressure/regeneration effort and where up to date boundaries and appraisal will therefore have the most impact
 - Are in communities already expressing interest in their future development which would allow the Conservation Area Review work to be part of wider community led initiatives such as Village Design Statements
- 4.5 In the inner north east area there are two conservation areas not already under review – Chapel Allerton and Meanwoodside. The Area Committee may wish to support reviews in both these areas and notionally allocate £15,000 per review from the additional £50,000. It is suggested that the SDU work with community groups who are already interested in developing a village design statement as further economies of scale could be achieved by delivering both bits of work at the same time. In Chapel Allerton there is the ‘Chapel Allerton Blueprint’ group who have started to work on a village design statement for the Chapel Allerton area.

5.0 Implications For Council Policy and Governance

The proposals outlined in this report fit with existing Council policy and address an area which will have an impact on Best Value/Comprehensive Performance Assessment indicators.

6.0 Legal and Resource Implications

As indicated in Section 4, there is an estimate of £15,000 per Conservation Area review at this stage. Corporate Finance have confirmed that a programme of reviews as suggested in the report would be an acceptable way to utilise the funding available to the Area Committees. Any spend from a co-ordinated programme of reviews from this year’s allocation which slips into the next financial year would not present a problem.

7.0 Conclusions

In making the additional £50,000 allocation to each Area Committee in 2007/08 the Executive Board had an expectation that Area Committees would spend some of this on carrying out Conservation Area Reviews. It is suggested that the Committee considers allocating an amount (estimate of £15,000 per Conservation Area review at this stage) to support a review of one or more Conservation Areas. This would then allow a programme to be developed and implemented over the next 12 months in a

consistent manner which fits with planning guidance and can be incorporated into the work programme for the Sustainable Development Unit.

8.0 Recommendations

The Area Committee is asked to consider the proposal in the report and agree an allocation and priority for conservation area reviews in its area.

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<p>North West Outer <i>Otley</i> Guiseley Town Gate Guiseley Park Gate Yeadon Rawdon -Cragg Wood Rawdon – Little London Rawdon – Low Green Horsforth Horsforth - Newlay Adel</p>	<p>North West Inner Kirkstall Abbey Burley Village Meanwoodside (part) Headingley <i>Moorlands</i> <i>Clarendon Road</i> <i>Hanover/Woodhouse Squares</i> <i>University</i> <i>Blenheim Square</i> <i>[West Park]</i></p>
<p>West Outer Calverley Woodhall Hills Farsley Calverley Bridge Rodley (part) Pudsey Fulneck Upper Moorside</p>	<p>West Inner Rodley (part) Bramley Town Street Bramley Hough Lane Bramley Hill Top Armley Mills <i>[Armley]</i></p>
<p>South Outer <i>Morley Town</i> Morley Dartmouth Park Rothwell Oulton</p>	<p>South Inner <i>Queen Square</i> <i>City Centre</i> <i>Canal Wharf</i> <i>Eastern Riverside (part)</i> <i>Holbeck</i> Stank Hall</p>
<p>East Outer Colton Whitkirk Ledsham Methley</p>	<p>East Inner Seacroft Dawson's Court <i>Eastern Riverside (part)</i></p>
<p>North East Outer Harewood East Keswick Bardsey Scarcroft Shadwell Thorner Barwick Walton Wetherby Linton Boston Spa/Thorp Arch Clifford Bramham Aberford</p>	<p>North East Inner <i>Roundhay</i> Chapel Allerton <i>Gledhow Valley</i> <i>Chapelton</i> Meanwoodside (part)</p>

Italics indicates CA already reviewed/work programmed
 [Brackets] indicate proposed CA where review already underway/complete

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Originator: Andy Mills

Tel: 3950805

Report of the Chief Community Safety Officer

North East (Inner) Area Committee

Date: 10th September 2007

Subject: West Yorkshire Police Community Contact Points

Electoral Wards Affected:
All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The report provides information on West Yorkshire Police's current community contact points and summarises good practice. It asks Area Committees to suggest further potential contact points, and to support the use of council premises if these are so identified.

1.0 Purpose Of This Report

The purpose of this report is to inform Members about West Yorkshire Police's community contact points, to seek Area Committee input into selecting further contact points (based on an evaluation of good practice) and to support the use of any council premises so identified.

2.0 Background Information

In line with local government reform, the police are seeking to improve the ways in which they can be contacted by and engage with the public. One aspect of this is the use of "contact points" based in communities rather than traditional police stations. (Note that this is different to police attendance at forums).

3.0 Issues for the area committee

- 3.1 Appendix 1 is an extract from an internal West Yorkshire Police (county-wide) review of its contact points. The summary indicates best practice. The most important point is the first one – the contact points should be located where people will go anyway. The arrangements range from the simple to the sophisticated – joint arrangements for sharing premises with other agencies. Some examples include joint surgeries with ward Members.
- 3.2 Appendix 2 provides information on current arrangements (note that these were correct at the time of writing but the most up-to-date versions can be found on the relevant Neighbourhood Policing Team webpage – see <http://www.wypnpt.org/>). Specific information on dates has not been included here; the purpose of the list is not to give the full details of contact points but to start a consideration of locations that may improve on these).
- 3.3 Through their local knowledge, Members may be able to propose other potential contact points or indeed be interested in developing further joint arrangements. Any suggestions from the Area Committee should be passed to the local Neighbourhood Policing Team, and the committee is asked to endorse the use of those locations as contact points (especially where these are council premises) if the police follow through on its suggestion. Note that the police's capacity to service further - rather than different – points might be an issue.

4.0 Implications For Council Policy and Governance

There are no implications for policy or governance.

5.0 Legal and Resource Implications

There are no legal and resource implications unless council premises are identified and resources requested to enable their use as contact points. In such cases the implications will be an issue for the relevant service and asset management. This report is not seeking funding for contact points from the area committee.

6.0 Conclusions

- 6.1 The use of contact points by the police is part of both the neighbourhood policing and the localization agendas.
- 6.2 West Yorkshire Police have identified good practice as to operating contact points.
- 6.3 Members may be able to identify opportunities for further good contact points within their wards.

7.0 Recommendation

Members are asked to consider this report and identify any further suitable contact points to the relevant Neighbourhood Policing Team, and the Area Committee is requested to support the use of identified premises for this purpose.

Community Contact Points – Examples of Good Practice (Extract)

A key aspect for Neighbourhood Policing Teams is the opportunity for face-to-face contact with the public to discuss local problems, many of which are suitable for NPT intervention on a problem-solving basis. Community contact points have a vital role to play in this process.

A survey of existing contact points around the force area in March 2006 revealed some inconsistency around the force, in that some NPTs had fixed regular contact points, whereas others had regular or non regular flexible points. At the Quality of Service Commitments Project Board on 21st June 2006, DCC Hodson agreed that as a general principle, all NPTs should have at least one fixed regular contact point per month, to provide some consistency and clarity for members of the community.

Summary of Good Practice

- **“Watering Holes”** – arrange contact points where people would congregate naturally, in areas that are a focal point for the community and that are likely to be visited for other purposes. E.g. regular coffee mornings, supermarkets, libraries. Using supermarkets etc for contact points has often resulted in issues being raised that are not of a local nature, due to visitors not always living in the locality. However, from a public reassurance point of view, it does give the member of the public the satisfaction of having been able to speak to somebody about his or her issue.

Divisions also need to be aware that the positioning of a contact point could preclude certain members of the community from attending. E.g. using church rooms may put off people not of that faith from attending. In Thornton (Bradford North), they have also experienced that where a contact point was based in church rooms, the church was against having computers installed in the premises.

- **Joint initiatives** - contact points that are jointly run with other partnerships tend to be more effective, in terms of being able to suggest and offer solutions to problems raised at the time.
- **If residents won't come to you, go to them** - e.g. a Reassurance Mapping Project on the Rivers Estate at Airedale/Ferry Fryston, Castleford. This is a previous mining community where the residents historically have tended not to engage with the police. The police turned the tables around by knocking on doors and speaking to residents to find out what local problems existed. This was followed up by a proper action plan and an initiative to deal with the problems. Without this the trust gained by the police would have gone.
- **Flexibility with opening times** - most contact points are only open during office hours, but feedback suggests that this excludes many people in employment with regular hours. Some divisions are currently experimenting with opening some contact points in evenings. However the concern is that these hours may then preclude the elderly from

attending. Possibly the solution could be to alternate day time opening and evening opening of some individual contact points. The disadvantage of this is that premises that open in the evenings are harder to find when looking for accommodation to host community contact points.

- Creativity with staffing - in most Divisions, contact points are staffed using primarily PCSOs, to leave Police Officers free to deal with core business. In Bradford Community Safety area and especially in Keighley Division, Inspector Tony Walker set up community contact points staffed by Police Volunteers. The Volunteers receive training on routing enquiries and complaints and so far have fielded many complaints and enquiries, which previously would have gone to Help Desks. A further advantage of staffing the contact points with volunteers rather than PCSOs was that it left the PCSOs free to do proactive community work.
- Publicity – contact points need to be well publicised, particularly those that are not at a fixed point and not held regularly. Different methods of publicising have been used, such as advertising in local papers, force web site, through Neighbourhood Watch schemes etc.

Accommodation - Often the acquisition or leasing of non-police accommodation, or leasing of police accommodation to other partners is involved in the setting up or continuance of any contact points.

Conclusions

The findings of the research to date identify that the organisation does not have a corporate response to the running of Community Contact Points, particularly in relation to maintaining records of visitors to contact points, information obtained and resulting actions.

Community Contact Points are a form of engagement activity. The force has a Community Engagement Policy and work to date has identified that there are varying degrees of engagement activity taking place. What is apparent is that as an organisation, we do not have systems and processes that allow us to capture our engagement and operational activity. We need to be able to audit that activity and to capture 'who, what, why, where, when and how' it takes place. Proposals have been suggested around the development of an information hub to address this problem, linked to recording key individual networks.

Inspector Penny Abson – HQ Community Safety 5/3/07

Current NPT Contact Points

City & Holbeck

Rothwell: Every Thursday between 4pm and 6pm at Rothwell Library, Marsh Street, Rothwell Centre.

Middleton: Every Wednesday between 2.30pm and 4pm at the St George Centre Middleton. Every Thursday between 2pm and 3pm at the Middleton Family Centre at 256-262 Sissons Road Middleton, a joint surgery with the Leeds South Homes housing representative.

Belle Isle: Between 1130am and 1pm every second Monday at the Belle Isle Family Centre (St Barnabus Church, Belle Isle Road).

Methley: Every second Wednesday of the month between 4pm and 6pm at the Methley Community Centre.

Drighlington: On a weekly basis on Saturdays from 1030am to 1130am at the Drighlington Library, Moorland Road, Drighlington.

Gildersome: Every Saturday on a bi-weekly basis from 10am - 12am at the Gildersome Library.

Ardsley: Every Wednesday from 12 noon to 2pm at East Ardsley Community Centre, Main Street, East Ardsley.

Morley Police Station: The Morley Police Station Help desk is open from 8am - 8pm every weekday from Monday to Friday, and from 10am - 6pm Saturdays. The Help Desk is closed Sundays.

Officers are available to speak to at the following locations on a weekly basis:

Mondays....3pm to 5pm St Lukes Church Malvern Road **Beeston**

Wednesdays....3pm to 5pm Co-Op Town Street **Beeston**

Fridays...4pm to 5pm St Matthews Community Centre St Matthews Street **Holbeck**

City NPT Contact Points: The HUV contact point takes place each Wednesday between 12pm and 2pm at the Round Foundry Media Centre, David Street.

Pudsey Weetwood

Ireland Wood, Tinshill, Cookridge, Adel & Holt Park: (ASDA at Holt Park).

The police contact point at the stables Adel is being discontinued due to lack of attendance. A new venue for the Adel contact point will be the Adel War Memorial Club.

Horsforth (Morrisons on Town Street): Police contact point between 11am to 1pm.

Yeadon & Rawdon: The Morrisons surgery is held on every Wednesday 11am - 12 noon.

Guiseley: Morrisons, Otley Rd 12 noon - 1pm. Surgeries run on the 1st and 3rd Wednesday of the month.

Otley: every Tuesday at Otley Library, Nelson St, Otley 2pm - 4pm.

Pool: 10am - 12 noon on the fourth Thursday of every month at The Methodist Church Hall,

Bramhope: The Robert Craven Memorial Hall between 10am and 11am.

Armley: Armley One Stop Centre, Town Street, Armley, Thursdays, 10am - 12 noon.
Armley Mosque, Brooklyn Terrace between 2.30pm and 3.30pm.

The Armley Street Wardens Surgery is held on Monday mornings 10 - 10:30am at Wortley Community Centre on Green Lane/Tong Road. PCSOs do not attend this on a regular basis.

The Raynville surgery will be held at Hollbush Primary school.

Bramley: every Tuesday 10am-12pm at the Bramley Housing Office, Town St, Bramley.
The Fairfield Police Surgery will be held once a month at Fairfield Community Centre, Fairfield Terrace.

The Rossfield surgery will be held at St. Peters Church.

There is also a surgery held at Whitecote primary School for parents and local residents.

Pudsey & Swinnow: Pudsey One Stop Shop, Pudsey Town Hall between 10am - 12pm.
A Police Surgery is held at St James' Church.

Tyersal: Tyersal Social Club on Wednesdays between 7pm and 9pm.

Tyersal Road at 7.30pm until 9pm.

Farsley: The Police Surgery is held at Farsley Library.

Calverley & Rodley: Calverley Methodist Church, *Chapel Street*.

Farnley: Police Surgery at Cow Close Library

Police Surgery at St James Church Hall, New Farnley on Thursdays 10am until 12 noon.
Police Surgery at St Michael and all Angels Church Hall on Tuesdays 6pm until 8pm.

Wortley: Police Surgery at St John's Church, *Dixon Lane* Wortley at 5pm to 7pm.

The Gambles: Police Surgery is held between 10am-12noon at the Library on *Heights Drive*

North East Leeds

Wetherby - Town Hall

Wetherby school gate contacts:

St. James Primary 3.00pm to 3.20pm

Crossley St. Primary 3.00pm to 3.20pm

Deighton Gates Primary 3.00pm to 3.20pm

St. Josephs Primary 3.00pm to 3.20pm

Thorner - Parish Centre 10.00am

Victory Hall contact point - Parish council meeting 7.00pm

Aberford 7.30pm

Scholes Community Forum Manor House 9.45am

Barwick & Scholes Parish Council Scholes, Village Hall

Barwick Methodist reading rooms 7.30pm

Scarcroft Village Hall 8.00pm

Boston Spa

Boston Spa Comp school gates 3pm – 3.45pm

Millennium Gardens 11 – 11.45am

Bramham - OAP shelter 4pm -5pm

Clifford - Village Hall 4pm - 5pm

Walton and Thorp Arch at Walton Village Hall 4pm - 5pm, 11am - 12noon

Shadwell parish meetings and contact points 7.15pm – 8.00pm

Collingham with Linton parish meetings and contact points 7.15pm – 8.00pm

Sainsburys, Moor Allerton Centre
Lingfields Open House, Alwoodley
North Call, Cranmer Bank, Alwoodley

North East Inner

Stainbeck Church, Stainbeck Road, Meanwood 1pm - 2pm
Open Door (opposite Allerton Grange High School), 225 Lidgett Lane, Roundhay Monday –
Friday 10am-4pm, Saturday 10am-2pm
Tesco, Roundhay Road
Chapel Allerton Children's Centre (new), Blake Grove, Chapel Allerton 10am-12pm

East Outer

Swarcliffe and Stanks forum at St Gregorys social club
Crossgates Forum at Cross Gates and District Good Neighbours building (opposite Cross
Gates Shopping Centre, on Station Road, next to the church)

Halton Moor: Joint surgery with local councillors - Halton Moor One Stop Shop and Halton Library on the first Saturday in every month.

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Report of the North East Area Manager

North East (Inner) Area Committee

Date: 10th September 2007

Subject: Co-opted Representatives to the Area Committee

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Ward members consulted
(referred to in this report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

x

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides information on the constitutional background for the appointment of co-opted representatives to an Area Committee, the citywide situation and options for Members to consider with regards to arrangements for inner north east.

Purpose of this report

1. This report provides the constitutional background for Area Committees to appoint co-opted representatives to support the work of the Committee.
2. It details the situation with other Area Committees across Leeds with regards to co-opted representation.
3. Finally, the report offers options for the Area Committee to consider regarding possible co-opted members sitting on this Committee.

Constitutional Background

4. Under Article 10 of the Council's Constitution, there is provision for Area Committees to appoint up to 5 non-voting co-opted members to support the work of the Committee. Co-opted members can participate in debates but have no voting rights. No co-opted member can be appointed for a period beyond the next Annual Meeting of the Council.

Citywide Situation

5. East Inner and West Outer have co-opted representatives appointed to their Area Committees. No other Area Committee has any co-opted representatives.

East Inner Area Committee

6. The Area Committee has five geographically based forums covering the whole inner area. They have just appointed five co-opted representatives, each one representing one of the forums. There is a formal process for the selection of candidates from each forum.
7. There is a criteria for the appointment of co-opted members. These include the requirement that the individual must:
 - Live or work within an East Leeds forum area
 - Be willing to support the ethos of Area Management
 - Represent the interests of all individuals and organisations making up the forum
 - Not act to further own interests to benefit self / or own organisation without regard for the best interests of the forum
8. The full Area Committee then assesses the applications and agrees to elect individuals to represent each forum area for one municipal year, at the first Area Committee meeting of that year.

West Outer Area Committee

9. The West Outer Area Committee have made available places for three co-opted representatives, one representing each of the three wards that make up the Area Committee. The Area Committee have also expressed the view that any co-optees should be able to represent the whole area and should be able to contribute specific expertise to assist the Committees deliberations, for example through their involvement in business, with young people or the voluntary sector.
10. Members themselves put forward individuals who they feel represent their area and have specific expertise, then the full Area Committee are asked to agree and adopt them as co-opted representatives.

Options for North East Inner

11. The West Outer and East Inner Area Committees have co-opted representatives who can contribute to discussions at Committee meetings but have no voting rights. Their co-opted representatives have therefore been involved with discussions around the Area Delivery Plans for their respective Committee amongst other issues.

a) Existing methods of ensuring representative views are heard by the Area Committee

12. The Open Forum at the beginning of each Area Committee meeting provides an opportunity for any member of the public to make a representation to the Committee on any subject matter.
13. The Community Engagement Strategy agreed by the Area Committee in June aims to ensure that local people are involved with drawing up the Area Delivery Plan for 2008/09 and that local views are therefore represented and heard by the Area Committee. The Area Committee may wish to consider allowing time for the strategy to be implemented before making any changes.
14. The Area Committee established a set of working groups based around priority themes in 2005. The groups have no decision making powers but do table recommendations for consideration by the Area Committee. Currently the Youth Issues and Well-Being Fund working group are active and contribute valuable recommendations to help inform Area Committee discussion and decisions. The working groups involve officers and invited representatives from the voluntary / education / other sectors depending on the issue being discussed. The Committee may wish to consider that these groups provide adequate opportunity for representative views to be heard, and that co-opted representation on the full Area Committee is therefore unnecessary.

b) Possible co-opted representatives on the Area Committee

15. If the Area Committee decides that they would like to appoint co-opted representatives for 2007/08 municipal year then it is suggested that the individuals, where possible, represent their sector across the whole inner area. The particular issue raised at the last Area Committee meeting in the Open Forum concerned the need for voluntary sector organisations to be represented on the Area Committee.
16. Leeds VOICE facilitate the North East Voluntary, Community and Faith Sector (VCFS) Forum which is made up of representatives from voluntary organisations across the north east wedge. A representative from the VCFS Forum has been appointed to the North East District Partnership to represent voluntary sector views

on the Executive Board, and a similar arrangement, ensuring the representative has an inner north east focus, could be made for appointing a co-opted representative to this Area Committee. It would be important for the individual to represent the sector across all three wards and not be single issue, or organisation based.

17. The Area Committee may also like to consider appointing a representative of young people's views if they wish to co-opt representatives. The inner north east area has youth forums, established by the Youth Service, covering all three wards. The young people could be asked to nominate a representative. Alternatively, an individual from Leeds Youth Council who is a pupil at one of the inner north east High Schools could be approached to sit as a co-opted representative on the Area Committee.

Corporate Context

18. The Area Committee may also be aware that cross sector representation is available through the North East District Partnership. Currently there is a citywide review of the roles of the District Partnership and Area Committees. It might be premature at this time to pre-empt the outcome of these discussions and reviews by appointing co-opted representation. The Area Committee may wish to revisit the issue once the District Partnership review and Area Management Board outcomes are known. The Area Management Team will ensure the VCFS forum are supplied with papers and minutes of the Area Committee meetings. The inner north east youth forums will also be approached and asked if they would like to receive copies.

Recommendations

19. The Area Committee is requested to;
 - a) consider if they wish to have any co-opted representation on the Area Committee and if so,
 - b) consider the suggestions and indicate if they wish to go ahead with two co-opted representatives, one from the VCFS Forum and a young person from one of the youth forums or Leeds Youth Council

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 10th September 2007

Subject: Sources of support for voluntary organisations and community groups

Electoral Wards Affected:
 Chapel Allerton
 Moortown
 Roundhay

Ward members consulted
 (referred to in this report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

x

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides the Area Committee with detailed information on the range of support available for voluntary and community organisations in the area. It provides the national context concerning external funding and gives local information in order that members can signpost organisations to appropriate sources of support, following their decision not to continue funding the Grant and Funding Advice Worker post.

Purpose of this report

1. At the last Area Committee meeting, members requested further details on options available to voluntary organisations and community groups in the area for funding advice, following the resignation of the Grant and Funding Advice Worker. This post was funded by the Well-Being Fund.
2. The Area Committee agreed the recommendation not to continue funding this post, but wanted more detailed information on what other support would be available for groups so that members can signpost future enquiries appropriately.
3. The report also provides the Area Committee with up to date information on the current national and local situation regarding external funding sources.

Current external funding situation

4. The way in which the voluntary and community sector (VCS) is funded will undergo significant changes in the short and medium term. The global amount of funds available from two major streams which had funded significant grant making programmes, the National Lottery and the European Union, will reduce significantly. At the same time, the government's strategic shift in emphasis, from grants to contracts will require many groups to reassess their operations.
5. These changes come about just as the final grants made by the Community Fund (now subsumed into the Big Lottery Fund) are ending. Many projects are thus starting to look for significant amounts of continuation funding. The inevitable result is increased competitive pressure to access funds from a reduced 'pot'.
6. As the government's drive for the VCS to take on service delivery filters down, local authorities, Primary Care Trusts and other statutory funders are increasingly moving from grant making to commissioning through contracts. This means that VCS groups are increasingly being expected to move away from the traditional charitable approach to a social enterprise model. It also means that the current position, where VCS groups identify a need and seek funding to address it will tend to shift to a position where VCS groups bid to meet needs identified by statutory bodies.
7. The full effects on the sector of this approach have yet to be seen, but there is some evidence that it will mean a change in the types of organisations starting up, and a reconsideration by existing smaller organisations of the type of projects they wish to undertake. Some research also suggests that larger organisations are better equipped to operate under these arrangements than smaller ones, and the profile of the sector may change accordingly.
8. This is already having an impact on the type of posts that are required to support groups. Support is moving away from the traditional approach of assisting groups to complete funding applications to a much stronger emphasis on business case support. Also, expertise is needed in social enterprise models along with knowledge of where tendering opportunities are likely to arise. The following sections provide details of the support that is currently available for local groups in the context of this changing national position.

Support available for local voluntary organisations

9. **Voluntary Action Leeds** – is the Council for Voluntary Service in Leeds and provides a range of services to voluntary and community groups across the city. These services include support to increase volunteering, information and library services, support for small groups including capacity building, constitutional advice, payroll support and training. They also offer intensive ‘project management’ support to management committee’s looking at reviewing their organisation, how to operate and secure sustainability for the future. This service costs approximately £25,000 per year and provides a part-time member of VAL staff to work intensively with the organisation.
10. **Resourcing the Community (RtC)** – RtC are based on Roundhay Road and provide a citywide service for voluntary organisations and community groups giving funding advice, training, and assistance with completing forms. They also offer support to groups to make best use of their resources, for example suggesting a way of streamlining programmes if they feel there is duplication within the organisation and with other providers. RTC can also provide assistance to organisations seeking business planning and social enterprise advice. They are particularly targeting organisations who are based in, or provide a service in Objective 2, Priority 3 areas of the city. This is because they have been awarded European Funding which is geographically targeted. In inner north east, this covers the Chapeltown, Scott Hall, Miles Hill and Beckhill areas.
11. **Leeds VOICE** – The Community Link Team work directly with community groups, primarily in the Objective 2 areas of the city, but do have a citywide remit. The team can provide support to access funding streams and access to their ‘Grant Finder’ service. They provide organisational support to groups getting established and offer training and links to get groups developed into sustainable organisations. The team also provide capacity building support and expertise in future planning including social enterprise advice.
12. **Fit4Funding** – previously the Charities Information Bureau is based in Wakefield and has a long track record of supporting the sector. Services are available for groups across West Yorkshire. It provides a wide range of training covering every aspect of the funding process, and has some advice giving capacity targeted at disadvantaged groups. It also offers one to one support and consultancy as well as an online funding search facility and regular funding newsletters.
13. **Leeds Connecting Communities** - offers funding advice and support to organisations working with black and minority ethnic community groups across Leeds. They have Development Workers to work with groups on funding applications and to advise on how to develop and sustain their work. They are based at Centenary House.
14. **The Scarman Trust** - offers resources and support to individuals and small groups, based on their ‘Can Do’ model of community involvement and development. They may also be able to offer some assistance with the development of social enterprises.
15. **Sustainable Futures Project** – Part of the Council, this is a European Funded project that offers tailored support and signposting to the voluntary and community groups wishing to develop as social enterprises. They also give some grant funding and have a specific responsibility for helping social enterprises gain contracts with Leeds City Council. They only work with organisations who are based or work in the Chapeltown, Scott Hall, Miles Hill and Beckhill areas.

16. **West Yorkshire Social Enterprise Link** – is a partnership between Business Link West Yorkshire and the Social Enterprise Support Centre. They provide advice, support and training for new, developing and existing social enterprises.
17. **Link Age Plus** – Leeds is one of 8 local authorities chosen by the government to pilot a £10 million to help deliver services to disadvantaged people over 50 years old. It will provide a single gateway to services provided in the community ranging from housing, social care, financial benefits and health. The type of support that they can offer to voluntary groups is around capacity building. For example some groups have already received support to offer more varied activities and programmes, older people's champions and advocacy groups are being established. Age Concern are being supported by the project to develop a transport programme with other voluntary organisations.
18. All of these organisations are happy to receive referrals from members to work with individual groups. A list of contact details for each of the above will be emailed to all Area Committee members.
19. In addition, support is available to groups online. There are an ever increasing number of free online services which provide a library of funding opportunities as a resource for groups. The Council also produces a very detailed booklet 'Small Grants to Voluntary Organisations' which provides information on small grants available to voluntary, community and faith organisations in Leeds. This is available online through the main Council website.

Recommendations

20. The Area Committee is requested to note the contents of the report.



Originator: Hannah Rees
Tel: 214 5872

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 10th September 2007

Subject: 2007/08 Well-Being Fund

Electoral Wards Affected:
 Chapel Allerton
 Moortown
 Roundhay

Ward members consulted
 (referred to in this report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report contains details of projects commissioned since the last Area Committee meeting and also the recommendations of the Well-Being Fund Working Group on new project applications received. The Area Committee is asked to note the projects commissioned, and indicate if they are supportive of the new bids received.

Purpose of this report

1. The purpose of this report is to update the Area Committee on projects that have been commissioned since the last meeting when this approach was agreed. It also presents proposals for consideration that have been received as grant applications rather than been commissioned to deliver an action from the Area Delivery Plan.
2. The Area Committee is requested to note the projects that are being commissioned to deliver specific actions in the Area Delivery Plan and ratify the amount of funding required.
3. In addition, the Committee is asked to consider if they wish to support the projects that have applied for funding outside of the commissioning process. The recommendations of the Well-Being Fund working group are included for these proposals to aid the Committee in decision making.
4. The report also updates the Committee on small grants approved since the last meeting, attached as appendix 1.
5. There is a separate report elsewhere on this agenda dealing with the additional £50,000 allocated to each Area Committee by the Executive Board.

Background

6. At the March meeting the Area Committee agreed to split the Well-Being Fund between the themes identified in the Area Delivery Plan 2007/08 and also set aside some of the funding for ward based projects. The Area Committee then agreed to take a commissioning approach with the theme funding in order to implement projects that specifically deliver activities to achieve one or more of the actions identified in the plan.
7. Appendix 2 details the projects commissioned and approved by the Area Committee so far this year.
8. Since the last meeting, the Area Management Team have been working with other departments and local voluntary organisations to work up projects that will deliver Area Delivery Plan actions. These are detailed below. The Area Committee is requested to ratify the amount of Well-Being Fund required to deliver each project.

Revenue commissioned projects

Children and young people theme

Leeds REACH (INE.07.18.LG)

9. Leeds REACH provide support to young people aged 11-16 who have been excluded or are about to be excluded from school. The project uses workshops and recreation activities to aid young people's personal development and to assist them to continue their academic education where possible. This specific project is to develop a sports curriculum and run sports activities that will contribute towards the achievement of a Duke of Edinburgh award. The sessions will take place at Scott Hall Sports Centre. The Well-Being funding will pay for the hire of the centre and sports coach costs. REACH work with young people who attend schools in inner

north east (Carr Manor, Roundhay, Allerton Grange) and who are referred to the project by the schools. The project will deliver against action A4 in the Area Delivery Plan. **Total to ratify £4,917**

Non commissioned projects

10. The following projects were received as grant applications. The Well-Being Fund working group met and discussed the applications, their recommendations are contained below. The Area Committee is requested to consider each application and indicate if they support the amounts recommended by the working group.

Children and young people theme

Karate for Inner City Kids (INE.07.20.LG) requesting £3,000

11. Karate for Inner City Kids is an innovative gang resistance education and training programme that has run as a pilot through the Academy of Kushinkai Karate. This application is to expand the programme and work with Carr Manor and Allerton High School, and specifically young people aged 11-16 who attend these schools and live in the inner north east area. The programme uses karate as a gateway to learning and a means to tackle anti-social behaviour, gang culture and criminality. This application is to contribute towards the cost of two 12 week courses to commence in September 2007. The total project cost is £12,600, match funding has been secured from the Royal Armouries, MICE contributions and private funding.
12. **Recommendation** - The project will contribute toward the achievement of actions A1 and A7 in the Area Delivery Plan. **Recommend - £3,000**

Capital projects

13. The Area Committee has not split the capital fund by theme or ward. Therefore the Area Committee is requested to consider the following applications and indicate if they are supportive of approving the amounts suggested by the Well-Being Fund working group.

North Leeds Bowling Club (INE.07.16.LG) requesting £16,102

14. North Leeds Bowling Club are applying for Well-Being funds to cover the costs of disabled toilets and disabled access to the pavilion with a new concrete wheelchair ramp. The Club is situated on the edge of Soldier's Field in Roundhay Park. 90% of their members come from the north east inner area, with the majority of these over 50 years old. The Club have not currently applied for funding from elsewhere although are looking at other funding options. They have previously received an £8,000 grant from the Area Committee in 2004/05 for security fencing.
15. **Recommendation:** The working group feel a contribution would be appropriate, however the club should be encouraged to find match funding from other sources if possible. The club should make contact with Resourcing the Community and Voluntary Action Leeds for support in accessing other sources of funding.
Recommend - £6,102

Woodhouse Cricket Club Fencing (INE.07.19.LG) requesting £11,692

16. The club are based on Woodhouse Ridge on the Meanwood Road side, which is just inside the north east inner area. They are requesting funding to cover the cost of fencing along the length of the pitch on Meanwood Road, which has fallen into disrepair. The club is well used with two cricket teams, four junior rugby teams and two adult rugby teams. Headingley Hawkes provide the training for the junior teams. The majority of members come from the Meanwood estates and Carr Manor area. Local schools also use the facilities. They have approached local businesses for sponsorship without success, and have not applied anywhere else for funding.
17. **Recommendation:** The club provide a base for a number of teams who draw membership from Beckhill, a priority neighbourhood and other estates in Meanwood. They have not received funding from the Area Committee previously and their activities contribute towards action A7 in the Area Delivery Plan. **Recommend - £6,000**

Groundwork Leeds Sugarwell Hill entrance feature (INE.07.21.LG) requesting £5,000

18. The project aims to fully open access to Sugarwell Hill from Potternewton Crescent. Door to door consultation on the estate has taken place and a scheme has been drawn up which will provide much better access for users with buggies, wheelchairs and motorised mobility aids. The work will involve planting three trees, creating a 32 metre footpath and a K barrier to restrict motorbike access. The total cost of the project is £12,000, Groundwork have secured ERDF funding to cover the rest of the costs.
19. **Recommendation:** The scheme is part of a wider set of improvement projects in the area and has been very much community led. **Recommend - £5,000**

Recommendations

20. The Area Committee is requested to note the contents of this report and;
- a) ratify the commissioned revenue projects
 - b) indicate if they support the amounts recommended by the working group for the non commissioned projects both revenue and capital

Small Grants approved since the last Area Committee meeting

INE.07.02.SG – New World Steel Orchestra Steel Pan Tuning

The New World Steel Orchestra was established in 2004 and they have 60 young people who meet and practice on a Wednesday evening and at the weekends. They perform regularly to the public with a diverse repertoire including jazz, western classical, church, reggae and calypso. In addition to the music tuition and practice they provide youth workers who deliver a youth development programme. During down time from tuition, the youth workers deliver a variety of activities around such issues as good citizenship, healthy living and community cohesion.

The orchestra use steel pan instruments which needed re-tuning in preparation for its involvement in the celebrations to commemorate both the abolition of the transatlantic slave trade and the establishment of the City of Leeds, which are taking place this year. They applied for a grant towards the cost of a steel pan tuner who will work altogether for 6 days (8 hours each) at a cost of £30 per hour.

The group were awarded £480 towards the total costs of £1440 (2 other Area Committees also gave £480).

INE.07.03.SG – Leeds Reach Interactive Website

Leeds Reach is a voluntary organisation that targets young people (11-16yrs) of African/Caribbean heritage from the Chapel Allerton area who have been excluded or are about to be excluded from mainstream statutory schooling in Leeds. The project uses workshops and recreation activities to aid young people's personal and interpersonal development through difficult periods in their lives – assisting them to continue their academic education and complete the positive development of their personalities.

They applied for funding to develop an interactive website which will illustrate the activities within the project as well as providing up to date information regarding developments and evaluation reports. Young people will be both consulted and involved in the design of the website which will allow Leeds Reach to better publish its work. The website will also include interview, research and contact us sections as well as a good news section which will encourage other local projects to forward information so we can cascade this to other site users.

The group were awarded £500 to go towards the production of the website – costs included Website Designer (£500), domain name (£75) and staff time (£245).

INE.07.04.SG – Gledhow Towers Tenants & Residents Association Landscaping

Gledhow Towers TRA is a newly formed group which was established in March 2007. The group are working towards improving the environment and conditions for all tenants and residents who reside in the multi-storey tower block. The committee members meet every 6 weeks and will be holding 4 public meetings per annum. They also hope to hold a funday in the near future.

Members from the group have recently cleared an area at the side of the car park that was overgrown and full of rubbish. The group want to landscape the area creating a pleasant

community garden feature which would give the residents the opportunity to take pride in and appreciate where they live.

The group were awarded a grant of £500 to pay LCC Parks and Countryside to remove some large tree stumps (the group have tried to remove these themselves) and to provide the group with plants and shrubs that they can plant themselves.

Well-Being Fund 2007/08 current position**Revenue:****Children & Young People**

REEMAP	15,000
Youth Service	17,400
Meanwood Urban Farm summer playscheme	7,800
Total	40,200
Budget	65,000
Remaining	24,800
Remaining if recommendations in this report are accepted	16,883

Safer & Stronger Communities

Sound of Steel Event	1,000
Roundhay Neighbourhood Design Statement	10,000
Moortown Community Fair	2,500
Roundhay Tree Management project	7,800
Total	21,300
Budget	36,917
Remaining	15,617

Healthier Communities & Older People

Summer sports activities	8,735
Total	8,735
Budget	28,399
Remaining	19,664

Economic Development & Enterprise

Chapelton Townscape Heritage Initiative	15,000
Total	15,000
Budget	18,399
Remaining	3,399

Ongoing commitments

Grant / K Fund Worker	25,317
Small Grants allocation	5,000
Community engagement	5,000
Total	35,317

Ward pots

Chapel Allerton

Yorkshire Gold – RJC Dance production	2,500
Total	2,500
Budget	10,000
Remaining	7,500

Moortown and Roundhay wards both allocated £10,000 each, no projects yet allocated funding.

Community Safety 2006/07 *

Skip hire for North Park Avenue Allotments	85
Skip hire for Mandela centre	256
Large Skip for Scott Hall Community Clean-up Day	85
Skip for Roundhay Park Allotments	85
Skips for Scott hall and Shelbrooke Mount	436
Skip for Meanwood allotments - 5th April - 11 April	85
Skip hire for Methleys/Zermatt's	200
Skip 41 Roundhay Avenue	100
Total	1,332
Budget	8,898
Remaining	7,566

Capital (07/08 – 09/10):

Gledhow Valley Path	10,120
North Leeds Cricket Club	15,000
7 Community Arts Centre	20,000
Moor Allerton Sports & Social Club car park	12,000
Lidgett Park Methodist Church	7,000
Roundhegians Sports Association kitchen upgrade	2,544
Deen minibus project	8,000
Total	74,664
Budget	270,000
Remaining	195,336
Remaining if recommendations in this report are accepted	178,234

* Community safety pot is the underspend from last year's project, some of which was set aside for 'Pride in where you live' expenditure (skips, small environmental expenses as raised in the Joint Tasking meetings).

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 10th September 2007

Subject: North East District Partnership update

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Ward members consulted
(referred to in this report)

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides Members with a summary of recent actions and achievements of the North East District Partnership.

Background Information

1. This report has been prepared at the request of the Area Committee Chairs and Executive Board of the North East District Partnership. It provides a summary of key issues and the work programme of the North East District Partnership and decisions taken by the Executive Board.

Significant action and achievements since the last Area Committee meeting

2. At its last meeting on 13th July the Executive Board of the North East District Partnership were presented with an update on the work of the Children Leeds North East partnership and the Children and Young People's Plan. It was suggested that consideration is given as to how more effective coordination between all the satellite partnerships is achieved to ensure more joined up working. The Area Management team will facilitate "virtual" meetings of satellite chairs which will include progress updates and problem solving.
3. In the light of recent organisational restructures within the PCT, Police, Adult and Children's Services and the ALMO, and the impact of new strategic initiatives, a half-day session for Executive Board members and satellite Chairs was held on 27th June to consider challenges and opportunities for the North East District Partnership. Actions that emerged from the session are, to update the communications strategy, develop induction packs for all new board members and for members of the Executive Board to consider their role on the partnership. These issues will be progressed at the next meeting on 28th September.
4. Reports to the Narrowing the Gap Executive in January 2007 and June 2007 refer to a proposed restructure of District Partnerships. The Executive Board of the North East District Partnership agreed to invite the Chair of the Narrowing the Gap committee to their next board meeting on 28th September to seek clarification of these proposals and to request that they are consulted. Given these proposed changes it was agreed to cancel the fourth District Partnership conference scheduled for 8th October
5. The Executive Board approved the proposed SSCF budget proposals and the revised action plan of the Beckhill Implementation Group.
6. The introduction to the revised district action plan was agreed by the Executive Board. The plan, with introduction and profile information, will be posted on the Council and Leeds Initiative websites. A coloured, A4 leaflet outlining the priorities of the North East District Partnership has been produced. It was suggested that this is circulated to members of the Area Committees, satellite partnerships and stakeholders who attended the North East District Partnership conferences.

Recommendations

7. Members are requested to note the recent actions and achievements and provide comment as appropriate.

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 10th September 2007

Subject: Actions and achievements since the last Area Committee meeting

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Ward members consulted
(referred to in this report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

x

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides Members with an update on actions and achievements of the Area Management Team since the last Area Committee meeting in June 2007.

Purpose of this report

1. This report provides Members with an update on actions and achievements since the last Area Committee meeting. Members will recall that they have agreed to receive quarterly, detailed reports giving progress on the individual actions in the Area Delivery Plan this year. The next one is due at the October meeting. This report provides a brief summary of key actions that have been achieved, or progressed in the meantime.

Highlights

2. The gates for the Gating Order schemes in Carrholm and Wensley Green in Moortown are being installed during August. The gates will be an effective deterrent to the crime and anti-social behaviour that was taking place in the ginnels in these areas.
3. A meeting with the Traders Association and displays of the final scheme for the Oakwood Town & District Centre Scheme in Oakwood library took place in July. Traders were consulted on details including the style and location of bins and seating and waiting restrictions to prevent commuter parking which removes parking facilities for people wishing to shop in Oakwood. The comments of traders and the public have been taken into account and Jacobs Babbie are now drawing up the final agreed design, ready for the next stage which is to undertake statutory consultation with Highways and other agencies including utilities companies.
4. One of the findings from the Chapeltown Community Facilities Review highlighted opportunities to raise the profile of the Mandela Centre as a designated centre for young people in Chapeltown. Yescyber is a main player in the delivery of work with young people in the area and a decision was made for it to relocate to the Mandela Centre. In partnership with the Youth Service, current and proposed stakeholders and user groups, an expanded programme of educational, vocational, career and social activities to meet the needs of young people will be developed. A steering group representative of these groups is being established to take this work forward and improve links with the community to support the centre's growth and development. It is recognised that wider consultation with the local community be carried out regarding the future development of the Mandela Centre taking due cognisance of non youth facilities currently delivered there and the possible use of other existing facilities available for public use. Yescyber's relocation to the Mandela Centre was completed week commencing 3rd September.
5. Work is also ongoing to outline future arrangements for the Council's community centres and the future management and transfer of responsibilities for this service to the Area Committee. In relation to the draft lettings and pricing policy, the Area Management Team is developing proposals for a schedule of charges and discounts for the centres to be transferred, and to undertake local consultation. A draft lettings and pricing policy will be presented to the Area Committee at its October meeting.
6. A lack of coordination of existing community facilities also emerged from the Chapeltown community facilities review. To assess incidences of gaps and duplication in community provision and outline options for maximising the benefits from existing facilities, a questionnaire has been sent to the management committees of the facilities identified in the review. Work is ongoing to analyse this information.

7. At the Area Committee meeting on 26th June, the Area Committee considered proposals for a community engagement framework and agreed a timetable of events. The Area Management Team have been liaising with individual ward members to progress these proposals and the following “Planning for Real “ events have been organised for September
- Moortown ward September 11th 3pm – 7pm Carr Manor School
 - Roundhay ward September 13th 3. 30 pm – 7.30 pm Roundhay School
 - At the time of writing this report Chapel Allerton ward members had not confirmed a date for their event however it is likely to be in October
8. “Planning for Real “is a practical tool for community action, using large maps of the area to allow residents to “show” what they mean. It is very visual, catches people’s interests and is often more exciting than an ordinary public meeting. As a result more people become involved and are more likely to stay involved. The ideas and suggestions from these events will be worked up into the priority setting exercise that informs next year’s Area Delivery Plan. Invitations have been sent to over 90 community groups who are also helping to publicise the event. The Extended Services Coordinator and teachers from the schools are supporting the Area Management Team to ensure that young people are involved in the event.
9. The Area Management Team are working with individual ward members to look at options to reinvigorate the Open Door project in Roundhay by encouraging more resident involvement. The recent restructure of the ALMO has provided additional resources to further develop the local tenants and residents groups, also to potentially provide a customer service point. The Area Management Team will continue to work with ward councillors and will coordinate a meeting of all partner agencies in mid - September to discuss the development of the project and how it will be sustained in the long-term.
10. The Feel Good Factor have signed the lease for 53 Louis Street and it is hoped work will commence in late September on renovations to the building. The Feel Good Factor are a voluntary organisation who deliver healthy living courses and programmes targeting residents of Chapeltown and Harehills. They had been based at Unity Housing on Chapeltown Rd and the move to Louis Street will enable them to expand the work they do to benefit the local community.

Recommendations

10. The Area Committee is requested to note the contents of this report.

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APPENDIX ONE

Issues raised at Area Committee meetings

Date Raised	Issue	Update	Status
25/06/2007	Sources of support for voluntary and community groups	Report providing information on the agenda for this meeting	Completed
	Area Committee to consider co-opted representation at the meeting, raised by a voluntary organisation during the Open Forum	Report considering the matter on the agenda for this meeting	Completed
26/03/2007	Planning Inspectorate has overturned appeals against turning houses into flats, which contradicts one of the priorities of IMPaCT to deconvert flats back to family houses.	Chief Planning Officer response – recent Housing Needs Study supports the provision of additional family accommodation. A case at appeal could be made with this background but the outcome would depend on individual circumstances.	Completed
	Children and Young People’s Plan Review 2007 to be discussed at the December 2007 Area Committee meeting	To be on the agenda for that meeting.	Ongoing
04/09/2006	Yes Cyber – Area Management and Youth Service to attend a meeting of the management committee to provide advice and expertise.	Area Management and Youth Service attended the Management Committee meeting in May 2007 and were satisfied with the accountability and governance arrangements in place at the project.	Completed

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Report of the North East Area Manager

North East (Inner) Area Committee

Date: 10th September 2007

Subject: Area Committee Working Groups update

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Ward members consulted
(referred to in this report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report informs Members of the issues raised at the Area Committee Working Groups held since the last meeting of the Area Committee.

Purpose of this report

1. This report provides an update to the Committee on the progress of the Working Groups.
2. The Area Committee established the Working Groups at their meeting on 5th April 2005. The groups have no decision making powers, tabling recommendations for consideration by the Area Committee.
3. The primary roles of the Working Groups are to drive the achievement of actions in the Area Delivery Plan, and scrutinise service areas in order to meet local need.

Feedback from the Working Groups

Youth Issues – 10th August 2007

4. The working group discussed two main areas – an evaluation of Well-Being funded holiday activity programmes July 06 – April 07 and an update on the Youth Development Worker post.
5. The evaluation report is contained as an attachment to the separate Youth Service report to this Area Committee meeting. It was noted by the group that the number of young people who participated in activities in Moortown was low compared to the other wards. There are concerns over the use of Carr Manor school for youth service activity and generally as a community resource. The Senior Youth worker is liaising with Moortown ward members and the extended services coordinator to seek a solution to this.
6. Well-Being funds were allocated in 2006-07 to employ a detached youth worker in Meanwood. There has not however been a suitable candidate for this post. Youth Worker posts have again been advertised and the Senior Youth Officer suggested that he considers candidates from this spate of recruitment for the Meanwood post. If this is not successful it was agreed that the funding will be returned to the Well-Being fund.
7. The Youth Development Progress report is contained as an attachment to the separate Youth Service report to this Area Committee meeting. The group discussed that the post, which is funded by the Area Committee, will be coming to an end in the autumn. Neil Bowden (Youth Service) will produce an evaluation report for the Area Committee looking at how effective the post has been in increasing volunteering capacity and what partnership arrangements have been established as a result.

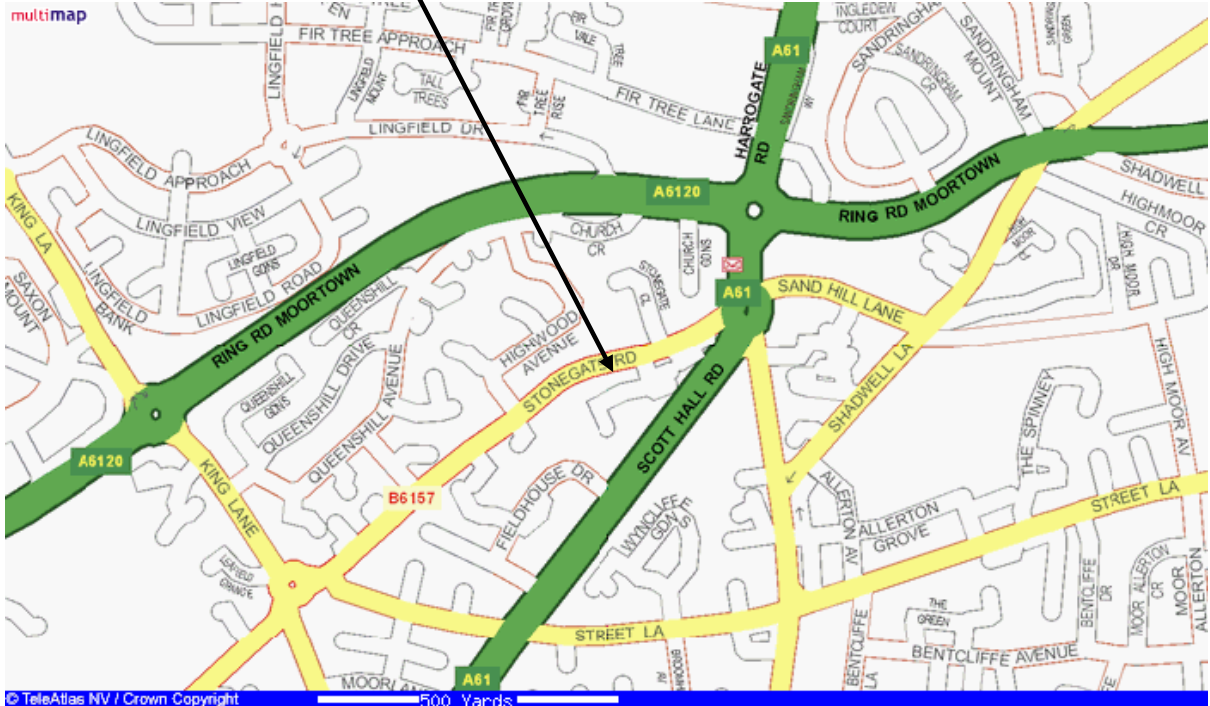
Well-Being Fund – 30th July 2007

8. The recommendations of the working group are contained in a separate report to this meeting.

Recommendations

9. The Area Committee is requested to note the contents of this report.

Moor Allerton Sports & Social Club, Stonegate Road, LS17 6EL



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